### GOVERNMENT P.G. COLLEGE FOR WOMEN, ROHTAK

### **SUPPORTING DOCUMENT FOR 7.1.10**

- 1. Circulars of the activities organized under the metric of teachers, students, administrator and otherstaff
- 2. Document showing code of conduct for student, teacher, governing body and administration
- 3. Report on student attribute facilitated by the college

### PLACEMENT CELL

Placement Cell serves as a platform for stakeholders to meet out the aspiration of the young girl students. The Cell plays a key role in locating the job-oriented career opportunities for the final year undergraduate and postgraduate students by encouraging them to participate in several Placement-cum-Training Programmes. The cell organises regular aptitude/ technical training programmes to improve their soft skills. Moreover, it also conducts extension lectures for providing them the tips regarding time management, professional resume and CV writing etc. Furthermore, the placement cell holds various extension lectures by eminent resource person from different institutes like MDU, Rohtak, Baba Mastnath University, Rohtak, NIIT, Rohtak and TIMES Groups etc. Through a series of workshops and personality building assignments, the placement cell strives to transform an average student to an extraordinaryemployee with excellent work ethics. The cell buckles down on remaining transparent, technologically driven and dynamic throughout the year. Besides conducting placement drives forthe benefit of the student, the placement cell is also committed to honing their skills in the best possible manner.

Our team consists of the following members

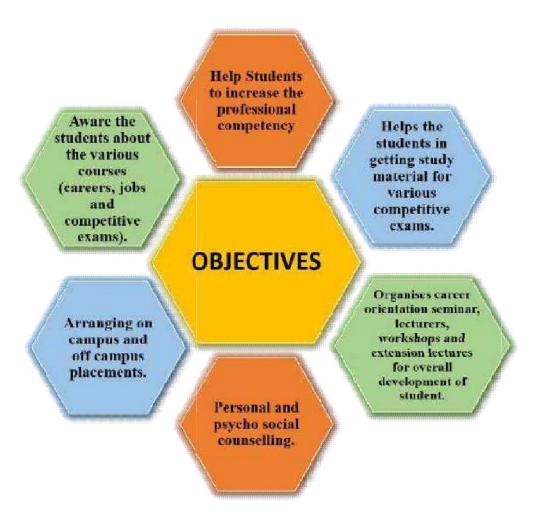
- 1. Dr. Nisha Malik (convener)
- 2. Dr. Puspdeep Dagar (member)
- 3. Dr. Satyawan Jatain (member)
- 4. Mrs. Savita Malik (member)
- 5. Mrs. Nirmala Soni (member)
- 6. Dr. Bhupender singh (member)
- 7. Mr. Chain Singh (member)
- 8. Mr. Jogender Singh (member)
- 9. Ms. Sonika (member)
- 10. Mrs. Sanket (member)

### Vision

Equipping the students with relevant and conceptualized professional skills and to guidethem for embarking on a successful career journey.

### Mission

- To groom the students and make them aware of current scenarios of various industries.
- To ensure 100% placement assistance.
- To maintain good liaison with the recruiters.
- To inculcate the quality of taking on industry challenges and emerging out as young leaders.
- To develop strong analytical and competitive skills.



### **PLACEMENT REPORT 2022-23**

Placement cell organized various activities for the welfare of the students during the whole year.

Sr.	Name of Program	Date	No. of	Name of Agencies/Consultant
No.			Students	
1	Training cum lecture	03-11-2022	120	Upskilling yourself using Saylor
				Academy Courses
2	Workshop on soft skills	10-02-2023	301	Career institute of education,
				Rohtak
3	Rohtak division Job fair	14-02-2023	225	Pt. NRS Govt. College, Rohtak
4	Lecture on Administrative services	01-03-2023	137	Bhavishya Academy, Rohtak
5	Campus Placement Drive	31-03-2023	87	Quotient Software Company
6	Workshop on "Career	06-04-2023	60	Sunstone LEAP
	Development"			

### **ACTIVITY 1:**

To implement the MOU signed in the end of last session, A training cum lecture on "Upskilling yourself using Saylor Academy Courses" was conducted on **03-11-22**. Saylor Academy consultant explained various steps of registration and joining various courses offered in it in online mode. This lecture attended by 120 students of our college.





The Placement Cell of Govt. P.G. College for Women, Rohtak is going to Saylor an Extension Saylor Organize an Extension Lecture "Upskilling yourself using Saylor Academy Courses" L. Academy Academy courses" by Archana Thakran SRC, Saylor Academy November interested students must reach in 22F at 11:20 A.M. on 3rd November 2022 to join the contract of the contract 2022 to join the lecture. For any query please contact Dr. Nisha Malik, Comp. Sc. Dept.

Placement Cell Convenor

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### **ACTIVITY 2:**

One day workshop on "Soft-Skills" was organised in our college for final year students of UG/PG on 10-02-2023. Career institute of Education faculty provide training to the students regarding communication skills, resume writing and other personality traits. Two groups of total 301 students attended this workshop and that help them for upcoming Divisional Job Fair.





उपस्थित रहे।

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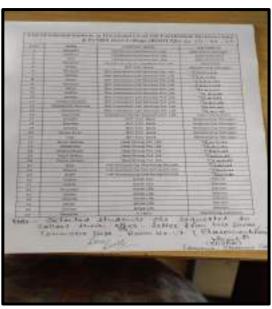
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### **ACTIVITY 3:**

Rohtak Division Job Fair sponsored by DGHE held at Pt. NRS Govt College, Rohtak on **14-02-2023** in which 225 final year students of UG/PG participated. 15 Companies conducted interviews for different streams of students and finally 37 students got offer letter in this event.





	SPALOF PT. N.R.S. GOVT. COLLEGE, ROSTAN
	Date: 14.02.2525
ATTE	NDENCE CERTIFICATE
it is certified that Sh/Smt/ Ms . Cavita	, Manju -
has attended Placemer:t Fair held in our coll	the state of the s
PRINCIPAL AL MINISTER	
Principal, PLN.R.S. Govt. College, ROHTAK	
ROTI	

# OFFICE OF THE PRINCIPAL, GOVT. P.G. COLLEGEFOR WOMEN,

## Authority Letter

Certified that the following students of our college will participate in Placement Fair held at Pt. N. R.S. Gud. College, on dated ... 14-92-23

Sr. No.	Name	Dept.	Designation
1.	hr. Savita	Comuelce	Assist. Pact
2,	Hs. Manju	Commerce	Assid. Peof

List of (219+6) Students is enclosed.

Soula Sh 13/2/23 Principal

GoGovPRG College for Wolfennen

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1	No Francisco	B.Com(H)Final	120133076001	Ment FAIR HELD AT NRS DATED ON 14-02-2023  8685840470 shalushalushalushalushalushalushalushalu
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	a l' l Highland	B.Com(H)Final	120133076006 120133076051	8816076285 komalgupta524262@gmail.com 7206222579 riddhigugnani@gmail.com 9350979608
-	elAnkita	B.Com(H)Final		7206223570 Komalgupta5345 @gmail.com
	6 Priyanka	B.Com(H)Final	120133076016	8168086000 riddhigugnania
	7 Divya	B.Com(H)Einer		7206222570 riddhigugnani@gmail.com 8168086908 virenderaani8168@gmail.com 9350979698 ankita9350@gmail.com 8569891278 vermail.com
	8 Veenisha 9 Simran	B.Com(Hy:	120133076028 120133076025	9901 c
	0 Varsha	D.Com(H)Et.		8569801378 Priyankashasi com
_	Simran	D.Com(H)P:	120133076021	98170 / Yetmodi
	Manisha	io.Com/Hyr:		8570822462 simranarora20232021@gmail.com 7206846948 varshachahal3@gmail.com 905334
		Les Committee		720604 Smranazorova Bernail com
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	Garima	B.Com(H)Final		90533 simrankash
15	Chahat	B.Com(In)Pinal	120133076059	
16	Nancy	B.Com(H)Final		7/26067838 19taman 25625@gmail.com
17	Priya	B.Com(H)Final		9728067838 19tamanna@gmail.com 7988499183 garimapunyaniso@
18	Partibha	Lo. Com(H)E	- 12641 43000	7988499183 garimapunyani59@gmail.com 8684066136 chahatgulati4440@gmail.com
19	Kudrat	To.Com(H)E:	- 1.201 (107/0-	8684066136 chahatgulati4440@gmail.com 9992223929 nancykundul24@gmail.com
20	Deepanshi	D.Com(H)E:	1140111107601	9992223929 tansykundul 24@gmail.com 7015038226 priyajulana22@gmail.com 9817003317 partibhs22082003@
21	Anjali	D.Com(H)E:	1120113076000	
22	Anjan	B.Com(H)Final	120133076060	
22	Kamya	B Com (II) Final	120133076023	J 1009290Ch14
23	Lakshika	B.Com(H)Final	12012207	8168929950 deepanshirohilla153@gmail.com 7082199765 sainia8949@gmail.com
24	Yashika Choud	B.Com(H)Final B.Com(H)Final	120133076056	7082199765 sainia8949@gmail.com 9518094270 kamsassall.com
25	Sayena	B.Com(H)Final	120133076062	9518094270 kamyamukhya02@gmail.com 9350620306 lakshikashama22@
26	Sneha	B.Com(H)Final	120133076012	9350620306 lakshikasharma22@gmail.com 8708690064 yashikasharma22@gmail.com
27	A	B.Com(H)Final	1120133076000	8708690064 yashikachawla26@gmail.com 7206824816 sharmacawla26@gmail.com
2/	Arzoo	B.Com(H)Final	120133076045	7206824816 sharmasayena54/@gmail.com
	Kirti	B Com(In)rinal	1120133076043	
29	Radha	B.Com(H)Final	120133076047	
30	Mitali	B.Com(H)Final	120133076024	2007 400920 KIMIZ 302 2003 @granail com
	Simran	B.Com(H)Final	120133076040	7090213419[radhasharma4080@gmail.com
32	Payal	B.Com(H)Final	120133076017	981/1/5198 mitalisharma@gmail.com
		B.Com(H)Final	120133076038	9617105185 simranjuneja797@gmail.com
	Diksha	B.Com(P)Final	120133003026	2300113364 payalrohilla288@gmail.com
34	Reena	B.Com(P)Final		9817061310 kaliramnadiksha@gmail.com
35	Ridhi	B.Com(P)Final	120133003014	8813960739 kadianreena280@gmail.com
36	Umang		120133003028	8307283206 ridhimunjal28@gmail.com
_	Nikita	B.Com(P)Final	120133003059	9350316932 bhambriumang59@gmail.com
-	-	B.Com(P)Final	120133003021	7404698033 nikita.narwal21@gmail.com
-	Yana Saini	B.Com(P)Final	120133003048	8396988596 kapooryana197@email.com
_	Diya	B.Com(P)Final	120133003066	8816959800 diyamalik0210@gmail.com
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### **ACTIVITY 4:**

Two lectures were organized to guide the students about their career opportunities in administrative services and IT sectors on **01-03-2023.** First lecture titled "Administrative services: IAS/HCS" delivered by Mr. Ankit from Bhavishya Academy, Rohtak and second one was delivered by Dr. Pooja Mittal, Assistant Professor, Dept. Of Computer Science, MDU, Rohtak titled "Current Trends and Opportunities in IT Sector." 137 students of various streams attended these lectures.







Extension techne on "Green Guidance regarding administrative services STAS/HCS" and Current Trends and opposituations in IT industry Inted - 02 Harch 2023

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### **ACTIVITY 5:**

A campus placement drive was organized for the students of computer science on 31-03-2023. Code Quotient Software company conducted a written exam for first level and call for interview for next level on the basis of written results 87 students of Computer science department participated in the drive.



### NOTICE

Placement Cell of Govt. PG College for Women, Rohtak is going to erganize campus placement derive by Codequotient (A Software Cempany) for all final year students of M.Sc(Computer Science)/APGDCA/B.SC(Computer Science as subject)/ BCA classes on 21-03-2023. So interested students must reach at 10:50 am in 22F on 31-03-2023 for placement activity.

For any query in this regard please contact Ms. Nishs (Computer Sc. Contact No. 9416936408.

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#### **ACTIVITY 6:**

A workshop was organised to aware and guide students on "Career Development" by "Sunstone LEAP" for all final year students of all UG classes on 06-04-2023. 60 students of final years from different streams attend this lecture.



#### NOTICE

Placement cell of Govt P.G. College for Women, Rohtak is going to organize a workshop on 'Career development' by 'Sunstone LEAP- a 360 degree program' for final year students of all UG classes (BA/BSC/BCOM/BBA/BCA) on 6th April 2023, So interested students must reach at 11:00 am in Room No 6, Commerce Dept. on 6th April 2023.

Convener Placement Cell

Principal

Govt.PG College for Women

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#### **IQAC: Agenda Deploymentand Annual Report**

#### 2022-2023

The college session commenced from 16.08.2022 for the Undergraduate classes and from 19.9.2022 for Postgraduate classes. The institution kept on progressing by leaps and bound with the coordination and enthusiasm of faculty members.

#### **IQAC Composition**

Sr.N	Members	Name	Designation
0			
1	Chairperson	Mrs. Poonam Bhanwala	Principa
			1
2	Advisor	Dr. Santosh Hooda	HOD Zoology
3	Convenor	Dr. Sudesh Lather	HOD Computer
4	Member	Dr. Meenu Nain	HOD History
5	Member	Dr. Savita Thakran	HOD English
6	Member	Dr. Nisha Malik	Faculty of Computer Dept.
7	Member	Dr. Jyoti	Faculty of Geography Dept.
8	Member	Dr. Kiran Sharma	Faculty of English Dept.
9	Member	Dr. Sushila	HOD Commerce
10	Member	Dr. Pushpdeep Dagar	Faculty of Commerce Dept.
11	Member	Dr. Renu	Faculty of Botany Dept.
12	Member	Dr.	Retd. Associate Prof.
		Manju	Psychology
13	Member	Ms. Aanchal	B.Sc. II (Phy. Hons)
14	Member	Mr. Parmod Gauri	Social Activist
15	Member	Mr. Mahipal Jain	MD Supertech Industries

#### **IQAC Agenda**

At the beginning of the academic year, a meeting was held and the following agenda was discussed for incorporating the quality initiatives during the current academic session:

- Fixing Annual Agenda of College Activities.
- Sending proposal of budget to DGHE for building maintenance and improving water facility.
- To activate Mentor-Mentee classes.
- Parents Teachers meeting to be called once in a semester.

- Displaying contact no's of counseling cell members on the college website.
- Repair and installation of CCTV cameras. Installing CCTV cameras near canteen and gymnasiumhall.
- Seminar and workshops to be organized in collaboration with IQAC.
- Nature Interpretation Center will work for Green Audit and Energy Audit.
- Inviting Alumnae as resource person in different functions and as judges in various other Departmental Activities.
- Equipping each department with computer and printer.
- Creating Google form for record updation of different workshops, seminars and activities

- organized in the college.
- Assigning the duties to various Criteria's for filling AQAR 2021-22.
- Discussion on API score points
- Displaying college map in every nook and corner of the college.
- College Website to be updated weekly.
- Signing MOU with companies.
- Working on "Go Green and Plastic Free Campus".

#### **Execution Report of the Agenda discussed on 28.09.2022.**

- Activity calendar has been prepared and all the departments/ societies have been organizing their activities according to the schedule.
- Mentor-Mentee classes are regularly met by the mentees.
- Counseling Cell Members contact no's have been displayed on the college website.
- Various programmes were organized by different Cells/Departments in collaboration with IQ AC. Talent Search programme was organized on 14.10.2022 and 15.10.2022 to unleash the literary and cultural talent of fresh students. Students participated enthusiastically in this event.
- Alumni Meet "The Yarn" was organized on 29.10.2022 which was attended by prestigious alumni.
- Women Cell in collaboration with IQAC organized a workshop on" Beauty, Body and Wellness "from 27.09.2022 to 01.10.2022 and Self Defence Workshop from 31.10.2022to 07.11.2022.
- Home Science Department organized "Earn Through Cooking Skills Programme "on 18.10.2022 incollaboration with IQAC.
- Placement cell signed an MOU with Saylor Academy.

#### **IOAC Agenda for Teaching Staff**

- Discussion on preparation of SSR and NAAC visit.
- Inviting suggestions from the members of year IQAC.
- Finalizing the schedule of departmental visit by IQAC members.
- Collection of data for AQAR Session 2022-23.
- Discussion on new API Score.
- Discussion on API score points for promotion from Associate Professors to Professors.
- All the Cells /Committees Convenors were instructed to upload their reports for the session2021-22 and 2022-23 along with documentary proof on the college websitegpgcw.ac.in.

#### **IQAC** Agenda for Administrative Staff and Library

- To get FTTH connection from BSNL.
- To invite the list of text books and reference books required by each department.
- The library should provide Wi-Fi and free internet facility for E-Journals.

#### **Admission Process**

The admission process for the current session was online and was strictly based on merit. The total strength of the college was 6491.

#### **Academic Excellence**

Like every year, this year also, our students performed remarkably in the university examinations and even the results of different courses run in the college have been much higher than the university pass percentage.

#### **IOAC**

Science Society in collaboration with IQAC organized one week Poster Making Workshop on Biodiversity Day Theme in May, 2022. Then on 5th June "National Online Videography Competition" was organized on World Environment Day. The theme of the programme was "Only One Earth". After that science society in collaboration with IQAC organized "National Patriotic Song" Competition to 15.08.2022 commemorates 75 years of Independence. Science week was held from 25.02.2023 to 02.03.2023. Science Society in collaboration with the Department of Zoology invited renowned obstetrician and Gynecologist and Professors Medical College Jhajjar Doctor Naiya Devgan to deliver a guest lecture on PCOD and General Female Hygiene. Doctor Naiya explained PCOD in detail and also highlighted the importance of personal feminine hygiene. Fine Arts Society celebrated "Har Ghar Tiranga Mahotsav "from 12.08.2022 to 15.08.2022 by organizing Rangoli Competition, Flag making competition and Slogan Writing competition. Talent search competition "Chingari" was organized on 14.10.2022 in collaboration with IQAC. Two days "Clay Modeling Workshop" was organized from 14.11.2022 to 15.11.2022 by Fine Arts Department. Moreover, on 04.03.2022, on the occasion of Women's Day, Department of Fine Arts organized Inter- class Painting and Poster Exhibition cum Competition. The cultural team, under the aegis of IQAC participated in Haryanvi Dance Competition held at MDU, Rohtak on 01.11.2022, on the occasion of Haryana Day and won 2<sup>nd</sup> position along with a cash prize of Rs5100. Then from 01.12.2022 to 3.12.2022, the cultural team participated in Zonal Youth Festival at Vaish Engineering College, Rohtak in 36 events and won 12 prizes mainly in Fine Arts and Dance events. In this sequence, the team participated in Inter Zonal Youth Festival held on 14.01.2023 and 16.01.2023 at MDU, Rohtak and won 6 prizes in different events. The college got 1 Position in Mehndi and Haryanvi Dance Competition. Further, the team performed remarkably in the Inter University State Level Competition held at Mullana (Ambala) from 25.01.2023 to 28.01.2023 and 3<sup>rd</sup> position in Haryanvi Dance and Mehndi Competition. Keeping up its marvellous performance, the team came with flying colors by winning 1st position in Mehndi and 2nd position in Haryanvi Dance in the National Youth Festival held at Jain Global Campus, Bangaluru from 24.02.2023 to 28.02.2023.

#### Departments / Committees / Cells / Clubs/ NCC/ NSS Units: Agenda & Deployment

Assignments were given to the students regularly and internal assessment was also evaluated by

all department teachers. The College also organized Seminars/ Workshops/Webinars/Inter-College Competitions to boost up the confidence level of the students. Syllabi was completed well in time and PDFs, Video lectures, YouTube lectures were also provided to the students.

#### **Placement cell**

The Placement Cell of the college plays a vital role in moulding the students' personalities and instilling a sense of confidence in them to perform their best in any sphere of life. A training cum lecture

"U p s k i l l i ng yourself Using Saylor Academy Courses" was conducted on 03.11. 2022. Then a workshopon Soft Skills was

held on 10.02.2022 and another workshop on "Career development" was held on 06.04.2023. Rohtak Division Job Fair was organized at Pt. NRS Govt. College, Rohtak on 14.02.2023 in which our 225 students participated.

#### **NSS**

A number of activities were organized in the session 2022-23. In 2022-23, 400 students were registered for NSS programme." Podharopan Pakhwara" was held from 14.07.2022 to 31.07.2022 in which 50 volunteers planted the saplings in the college campus. Then," Har Ghar Tirnga programme" was organized at college campus from 02.08.2022 to 15.08.2022 in which Essay Writing, Slogan Writing, Poster Making, Dance Competition, Tree Plantation and Rally were organized. One Day Camp was organized on 19.11.2022 in which 400 volunteers participated. Further, a seven days camp was held from 08.01.2023 to 14.01.2023 in which extension lecturer on First Aid Training and Meditation were held. A workshop and Rally were also organized. Slogan Writing Competition, Poster Making Competition, Dance Competition and other cultural activities were also held in the 7 days camp. One day workshop on" Self-Defence Training" was organized at the college campus on 04.03.2023 in which 149 volunteers participated. One day Blood Donation Camp was organized on 19.04.2023 in which 160 volunteers participated. National Youth Survey was done from 10.05.2023 to 11.05.2023 at Mayna village and Kheri Sadh by NSS volunteers. Our volunteers participated in various activities organized at MDU Campus.

#### **Youth Red Cross: -**

Youth Red Cross worked with full vigour and vitality to spread awareness for health and hygiene. Tree Plantation Camp was organized on 17.08. 2022. A programme on "Celebration of Right of Differently Abled Women" was held on.27.09.2022. Then, a Rally on Road Safety was organized by MDU, Rohtak on 12.11.2022 in which 55 volunteers participated. Moreover, a health checkup camp was organized by Youth Red Cross on18.11.2022 in the college campus and then a District Level Health Awareness Program was organized at Vaish College, Rohtak from 05.12.2022 to 09.12.2022 in which 8 volunteers participated. "Poster Making and Ribbon Formation "on AIDS Awareness was held at the college campus on 09.12.2022 in which 99 volunteers participated. "Dental and Anemia Check Up Camp "was organized at the College Campus on 01.02.2023 in which 72 volunteers participated. Further an Orientation Programme on "Cleanliness Drive" was held at college campus on 09.02.2023 in which 44 volunteers participated. Another Health Checkup Camp was organized on 25.02.2023 at the college campus in which 100 volunteers participated. A Blood Donation Camp was also organized on 19.04.2023 and on 26.04.2023. A Tree Plantation Camp was also organized.

#### Earn While You Learn Scheme

Under this scheme 47 students of economically weaker sections were given chance to earn during their vacant period by working in different departments/library and an amount of Rs. One Lac was disbursed among them.

#### **Women Studies and Development Cell**

Women Studies and Development Cell of GPGCW, Rohtak sensitizes the girl students and employees about their rights and empowers them by promoting activities /events / workshops on gender equity and

women welfare programmes. The cell persistently works towards creating awareness, instilling values and developing the leadership qualities in the girl students. Five days workshop on "Beauty Wellness "was organized from 27.09.2022 to 01.10.2022. Moreover, a workshop on Clay Modelling was organized from 07.10.2022 to 08.10. 2022. Then, One Day workshop on "Self Defence" Was organized from 31.10.2022 to 07.11. 2022. Another one day "Self Defence Training Programme" was held on 04.02. 2023. Further, a one-day workshop on "Carrer Counselling "was organized on 11-02-2023. Two workshops on "Women Health Issues "were organized on 14.02.2023 and 28.02.2023. A one-day workshop on "Sexual Harassment of Women at Workplace" was organized on 14.03.2023 under the guidance of Haryana State Legal Services Authority Panchkula.

#### **Legal Literacy Cell**

Legal Literacy cell organizes activities throughout the session to spread legal awareness among the girl students. Poetic Recitation competition and Essay Writing Competition were organized on 23.11.2022. Then, on 10.12.2022, on the occasion of Human Rights Day, Extension Lecture, Poster Making and Slogan Writing Competitions were organized. Our students participated in District Level Legal Literacy Cell Competition at Pt. NRS, Rohtak.

#### **Sports Committee**

Our students performed excellently in sports during this session. In State Level Inter College Wrestling Championship, the college got second and third position. In State Level Inter College Boxing Championship, Mehak got second position. Badminton Team participated in State Level Inter College Basket Championship. Our Chess Team got first position in Inter College Chess Championship and also participated in State Level Basketball Championship. Neha got first position in 14<sup>th</sup> Federation Cup of Netball Championship. Antim got second position in Inter College Championship. Our Kabaddi Team got third position in State Level Inter College Kabaddi Championship. Riya Narang and Kusum lather got third position in Senior National Baseball Softball Championship. Yoga Day was celebrated on 21.06.2023 and Republic Day on 26.01.2023. On 11.02.2022, Badminton Tournament for staff members was organized. Annual Athletic Meet was organized on 21.02.2022 and 22.02.2023.

#### **Cultural Committee**

Literary and Cultural Society of the college works relentlessly to unleash the latent talent of the students. Talent Search Programme was organized on 14.10.2022 and 15.10.2022 and Haryana Day was celebrated on 01.11. 2022. The college participated in Zonal and Inter-Zonal Youth Festival for 01.12.2022 to 03.12.2022 and 14.062023 to 16.06. 2023. Our students performed a music programme during the visit of NAAC team on 23.01.2023 and 24.02.2023. Students

participated in Inter University Cultural Fest on 25.01.2023 to 28.01.2023. The girls also performed at National Level Youth Festival in Bangalore held from 24.02.2023 to 28.02.2023. and won 3<sup>rd</sup> position. Not only this, our girl students performed superbly in International Level Youth Festival held at Phagwara (Jalandhar) from 05.04.2023 to 08.04.2023.

#### **Anti-Tobacco Committee**

Many activities were undertaken by Anti Tabacco to awaken the people against the menace of Drugs and Tabacco. Students took E-pledge on 27.10. 2022. Extension lecture was organized by Ms. Pushpa Rana, Member of PRAYAS with the help of NCB on World No-Tabacco Day on 31.05.2023.

#### **Traffic Interpretation Center**

The Cell organized Poster Making Competition on the topic "Traffic Symbols "on 31.10.2022.A QuizCompetition was also organized on 24.04.2023 in which 21 students participated.

#### **Nature Interpretation Centre**

This center works for motivating the students towards environmental issues by organizing various activities. The center aims at conservation of nature, pollution management and waste segregation by organsing various workshops and activities," Best Out of Waste" competition was organized on 18.10.2022 in which 71 students and 6teachers participated." Eco talk on Impacts of Air Pollution "was organized on 25.11.2022. Further Plastic Free Rally was organized on 01.03.2023.

#### **Passport Committee**

This committee helped students to apply for Passport and 296 Passports were issued in this session.

Thus, the vision and mission of empowering the girl students was followed in full spirit by IQAC. The objective of promoting the comprehensive academic, administration, social and cultural excellence was successfully achieved by the IQAC of GPGCW, Rohtak.

**INDUCTION PROGAMME 2022-23** 







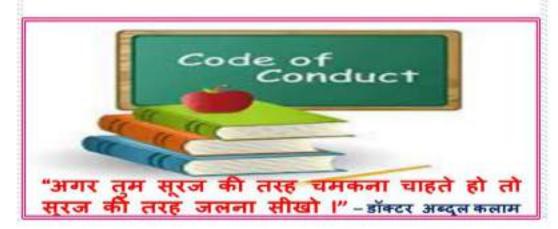




राजकीय स्नातकोत्तर महिला महाविद्यालय, रोहतक



### आचार सहिंता



#### राजकीय स्नातकोत्तर महिला महाविद्यालय, रोहतक

#### आचार सहिंता

राजकीय स्वातकोत्तर महिला महाविद्यालय, रोहतक 1959 में स्थापित एक प्रतिष्ठित उच्च शिक्षण संस्थान है जो छत्राओं को गुणवत्ता पूर्ण शिक्षा प्रदान करने और उन्हें अपने करियर के लिए तैयार करने के लिए प्रतिबद्ध है। महाविद्यालय की गतिविधियों का मूल उद्वेश्य छत्राओं की मुख्य क्षमता को विकसित करना और उनमें समाज कल्याण की भावना का विकास करना है।

राजकीय स्नातकोत्तर महिला महाविद्यालय, रोहतक का उद्धेश्य युवितयों को उच्च शिक्षा के गुणवत्ता परक मानको का पालन करते हुए भारत के लिए पूरी तरह से सक्षम, दूरवर्शी, नवीन एवं सामाजिक रूप से जागरूक मानव संसाधन के रूप में विकित्त करना है एवं यह स्पष्ट करना है कि गुणवता के मानको की कठोरता बनाए रखने के लिए छत्राओं, शिक्षकों, गैर कर्मचारियों और महाविद्यालय प्रशासन द्वारा अच्छी तरह परिभाषित मानदण्डो का पालन किया जाना चाहिए। उन्हें अपनी गतिविधियों से संबंधित क्षेत्र को जानना चाहिए। उन्हें अपनी गतिविधियों से संबंधित क्षेत्र को जानना चाहिए। उन्हें अपनी गतिविधियों से संबंधित क्षेत्र को जानना चाहिए। उन्हें अपनी गरिमा को बनाए रखना होना चाहिए अतः महाविद्यालय द्वारा एक आचार सहिता निमत की गई है। जिसमे विभिन्न हित घारको से संबंधित आचार संहिता के महीन पहलुओं को नीचे दिया गया है।

#### छात्राओं के लिए आचार संहिता

#### समान्य नियम

- महाविद्यालय में समय समय पर छत्राओं को प्राचार्या महोदया के आदेशों एवं निर्देशों से अवगत कराने हेतु मुख्य भवन के प्रवेश द्वार पर सूचना पष्ट लगे हुए हैं। प्रत्येक छात्रा का कर्तव्य है कि सूचनाओं की जानकारी वहां से स्वयं प्राप्त कर तदानुसार कार्य करें।
- महाविद्यालय की प्रत्येक छत्रा से आशा की जाती है कि वह कक्षा, पुस्तकालय, वाचनालय, कीझस्थल, जलपान गृह तथा प्रत्येक समारोह में अनुशासित रहे और शिष्ट व्यवहार करें। जब कक्षायें लगी हों तो गैलरी अथवा बरामदें में न धूमें। विशेषतः खाली समय में वाचनालय में बैठकर अध्ययन करें। नियमों का उल्लंधन करने वाली दोषी छात्रा को प्राचार्या

द्वारा आर्थिक दण्ड दिया जा सकता है या कालेज से निष्कासित या कक्षाओं से निलम्बित किया जा सकता है।

- 👤 महाविद्यालय में सफाई रखने हेतु Dustbin का प्रयोग अवश्य करें।
- 👤 साईकिल, स्कूटर को साईकिल शेंड में रखा जाना चाहिए।
- यदि कोई छात्रा प्रत्यक्ष रूप से ऐसे किसी आब्दोलनों में, जो प्राचार्या की दृष्टि में अनुचित व अनुशासन के विरुद्ध है, भाग लेती या भाग लेने के लिए अन्य छात्राओं को उकसाती है तो उसे दण्डित किया जाएगा।
- इस परिचायिका में दिए गए नियम किसी भी समय विश्वविद्यालय या राज्य सरकार के निर्देश पर या समय की मांग पर प्राचार्या द्वारा परिवर्तनीय हैं।
- रैगिंग-शैक्षणिक संस्थाओं में रैगिंग प्रतिबंधित है और जो छत्रा इसमें संलिप्त पाई जाएगी, उसे सजा का प्रावधान है, जिसमें उसे कक्षा या महाविद्यालय से निष्कासित किया जा सकता है, उस पर जुर्मांना लगाया जा सकता है तथा सार्वजनिक तौर पर माफी भी मॉंगनी पड़ सकती है, इसके अतिरिक्त उसे महाविद्यालय द्वारा प्रदत्त सुविधाओं से भी वंचित होना होगा।
- महाविद्यालय में कक्षाओं के दौरान छात्राओं द्वारा मोबाईल फोन का प्रयोग पूर्णतः वर्जित है।
- सभी छन्नाओं का महाविद्यालय परिसर में पहचान पत्र पहनना आवश्यक है।

#### आंतरिक मूल्याकंन के बारे में नियम

तरफ से आंतरिक सूल्यांकन का प्रावधान है और आरोबेत किए गए अकों को अन्तिम परिणाम के लिए सेमेस्टर परीक्षा में प्राप्त अर्को को अंतिम परिणाम के लिए सैमेस्टर परीक्षा में प्राप्त अंको से जोड़ा जाता है।

- आंतरिक मूल्यांकन एक विषय के लिए कुल अंकों का 20 प्रतिशत होता है तथा संबंधित विश्वविद्यालय द्वारा इसका निर्धारण तय किया जाता है।
- साम ये अंक कक्षाओं में नियमित उपस्थिति, दो असाइब्मेंट और क्लास टेस्ट पर निर्धारित किए जाते हैं।
- विद्यार्थियों को असाइन्मेंट मुल्याकंन या किसी भी जानकारी हेतु सर्विपत शिक्षकों के संपर्क में रहना चाहिए।

#### विद्यार्थियो के लिए पुस्तकालय संबंधी नियम

- 🖣 पुस्तकालय में दर्ज करबाए बिना पुस्तके बाहर ले जाना वर्जित है।
- पुस्तकालय में प्रवेश से पूर्व छात्राओं को अपने साय लाई गई पुस्तकों तथा अन्य सामान आदि को बाहर चौकीदार के पास रखना होगा।
- पुस्तकालय तथा वाचनालय महाविद्यालय के कार्यकाल में खुले रहते हैं। यहां पूर्णतः शांत रहना आवश्यक कें।
- पुस्तकालय द्वारा प्रदत्त एक छत्रा के परिचय-पत्र/ पुस्तकालय पत्र का प्रयोग अन्य छत्रा नहीं कर सकती। यदि कोई काई को जाये तो इसकी सूचना पुस्तकालय अध्यक्ष को तुरन्त दी जानी चाहिए।
- जो छात्रा डुप्लीकेंट परिचय-पत्र लेगा चाहेगी, उसे 50/- रुपये का जुर्मागा तथा परिचय पत्र शुल्फ निधि 20/- रुपये देगा होगा।
- प्रत्येक छात्रा अपने कार्ड पर निकलवाई गई पुस्तकों के लिए स्वयं उत्तरवायी होगी। छात्रा द्वारा पुस्तक पर कुछ लिखने या पृष्ठ फाइने पर उसे नई पुस्तके देनी होगी और उसके विरुद्ध अनुशासनात्मक कार्यवाही की जाएगी।

- 🖣 सन्दर्भ पुरतको का प्रयोग केवल पुरतकालय में ही किया जा सकता है।
- पत्रिकाएँ छात्राओं द्वारा नहीं निकलवाई जा सकती। वे केवल उन्हें वाचनालय में ही पढ़ सकती हैं।
- यदि पुस्तकालय की कोई पुस्तक खो जाये तो सम्बंधित छात्रा इसकी सूचना तुरन्त पुस्तकालयाध्यक्ष को दे।
- एक छात्रा 14 दिन तक पुस्तकें अपने पास रख सकती हैं। इसके बाद 1 रूपया प्रति पुस्तक प्रतिदिन की दर से विलम्ब शुल्क जुर्माना लिया जाएगा। यदि पुस्तकें लौदाने की तिथि अवकाश के दिन पड़ती हैं, तो अगला कार्य दिवस पुस्तक को लौदाने की तिथि माना जाएगा।
- आवश्यकता पड़ने पर 14 दिन की अवधि समाप्त होने से पूर्व किसी पुस्तक नौयने को छत्रा द्वारा नौयने के लिए कहा जा सकता है।
- विभिन्न कक्षाओं की छात्राएँ निम्नलिखित संख्यानुसार पुस्तकें निकलवा सकती हैं

स्नातक स्तर पर - 3 पुस्तकें स्नातकोत्तर स्तर पर - 5 पुस्तकें

#### वस पास बनवाने के नियम

- बस पास रोहतक से उस स्थान तक बनवाया जाएगा, जो छात्रा ने प्रवेश पत्र में अपने निवास स्थान के रूप में भरा होगा।
- बस पास के सम्बन्ध में किसी भी प्रकार की हेरा फेरी (जैसे जाली हस्ताबार, फोटो बदलवा आदि) के लिए छत्राएं स्वयं उत्तरदायी होगी।
- बस पास बनवाने के लिए छात्राएं प्रभारी प्राध्यापिका से सम्पर्क करें।

#### विशेष:- प्राचार्या को नियम परिवर्तन का अधिकार है।

#### छात्रावास संबधी महत्वपूर्ण नियम

- इस महाविद्यालय में भारती, लाडली तथा लाडली एक्सर्टेशन तीन छत्रावास हैं जो सभी सुविधाओं से सम्पन्न है। दोनो छत्रावासों में 200 छत्राओं के लिए स्थान है।
- छात्रा का योग्यता-सूबी में गाम आगे पर ही प्रवेश पाना सम्भव होगा।
- छात्रावास में प्रवेश हेतु अलग से फार्म भरना होगा, जो कि छात्रावास के कार्यलय में जमा करवाना होगा।
- छात्रावास में प्रवेश मिल जाने पर छात्रा के माता-पिता/अभिभावक को प्राचार्या के समझ अपने सम्बन्धियों, सने भाई एवं खानीय अभिभावक (अधिकतम चार) की सूची उनके फोटो सहित प्रस्तुत कर फार्म भरकर देना होगा और केवल वे ही (जिनका नाम फार्म में होगा), निर्चारित दिन व समय पर छात्रा को मिल सकते हैं। एक स्थानीय अभिभावक आवश्यक है। पहथान पत्र के बिना कालेज में प्रवेश वर्जित है।
- छात्रावास की फीस योग्यता सूची घोषित होने के बाद निर्घारित तिथि तक जमा करवाना अनिवार्य है।
- छात्रावास अधीक्षिका की अनुमति से केवल रविवार को छात्रा सुबह 9 से सार्य 5 बजे (रात्रि ठहराव नही) तक स्थानीय अभिभावक आवास पर मिलनें जा सकती हैं, यदि वह स्थानीय अभिभावक किसी विशेष कारण से स्वयं लेने आयेगा। यदि माता-पिता तथा अभिभावक आवश्यक कार्यवश छात्रा को बाहर ले जाना बाहेंगे तो छात्रावास अधीक्षिका की औचित्य सहित विशेष अनुशंसा तथा प्राचार्या की अनुमति लेनी होगी।

- छात्राएँ एक मास में केवल एक बार ही सप्ताह के अंत में छुट्दी पर धर जा सकती है। कार्यदिवस पर धर रहने की अनुमति नहीं होगी।
- में मेंटकर्त्ता छात्रावास में निर्धारित दिन रविवार को केवल सुबह 9 से सार्य 5 बजे तथा बुधवार को 2 से 5 बजे तक पश्चिय पत्र के साथ ही मिल सकते हैं। अन्य दिनों में उन्हे छात्रा से मिलने की अनुमति नहीं दी जाएगी।
- विवाहिता तथा याग्दला (जिसकी सगाई हो चुकी है) छात्राओं को छात्रावास में स्थान नहीं मिल सकेगा। अभिभावकों को छात्रा की सगाई न होने का प्रमाण-पत्र देना होगा।
- संकामक बीमारी वाली छात्रा को प्रयेश नही दिया जायेगा। छात्रा को सरकारी अस्पताल का Medical Certificate लाना अनिवार्य है। सर्विफिकेट सूछ होने की स्थिति में उसे छात्रायास से निष्कासित कर दिया जाएगा।
- यदि छात्रा का व्यवहार असन्तोषजनक हुआ अथवा उसने अनुशासन भंग किया तो उसे प्राचार्या की और से विशेष दण्ड दिया जाएगा। अवान्छित व्यवहार वाली छात्रा को छात्रावास से निकाल दिया जाएगा।
- यदि छत्रा का व्यवहार असन्तोषजनक हुआ अथवा उसने अनुशासन भंग किया तो उसे प्राचार्या की ओर से विशेष वण्ड दिया जाएगा।
- छाञावास में रहने वाली छाञाओं को ट्यूशन के लिए बाहर जाने की अनुमति नहीं होगी।
- छात्रावास की प्रत्येक छात्रा के लिए दो पर्दे, दो बैंड कवर, मग, बाल्टी, गिलास व चम्मच लाग अगिवार्य है। एक मेज, कुर्सी, चारपाई, प्रत्येक छात्रा को दी जाएगी।
- प्रथम वर्ष की आवासीय सुविधा लेने वाली छात्राओं को एन.सी. सी/YRC/NSS/Women Cell में से किसी एक में भाग लेना अनिवार्य है।

- महाविद्यालय-प्रांगण में रहने वाली प्राध्यापिकाओं तथा प्राचार्य के निवास स्थान पर छत्राओं को जाने की अनुमति नही होगी। इस नियम को भंग करने वाली छत्राओं को छत्रावास में नही रखा जाएगा।
- वि यदि कोई छात्रा सत्र के मध्य में छात्रावास छोड़ना चाहे तो उसे एक महीने की अग्रिम मैस फीस देनी अनिवार्य होगी।
- खत्रावास में गैस सिलेण्डर, मोबाईल तथा बिजली का कोई उपकरण (ट्राजिस्टर, हीटर, इलैक्ट्रिक्स रॉड प्रैस आदि) रखना वर्जित है। अचानक निरीक्षण के समय ऐसे उपकरण मिलने पर जुर्माना किया जाएमा।
- छात्राओं को अपने पास कीमती जेवर तथा आवश्यकता से अधिक नकदी नहीं रखनी होगी।
- 🏛 छात्रावास में रहने वाली छात्राओं के पत्र पढ़कर ही दिए जाएगें।
- प्रशासन की अनुमति के बिना किसी बाहरी व्यक्ति को छात्रावास में नहीं दहराया जा सकता।
- कार्यदिवस के समय छात्रा कॉलेज प्रांगण से बाहर अधीक्षिका की अनुमति के बिना नहीं जा सकती। अन्यया उस पर अनुशासनात्मक कार्यवाही की जायेगी।
- फाइनल परीक्षा के समाप्त होने के अनले दिन छात्रा के छात्रावास छोड़ना अनिवार्य है।

#### सभी प्रशासनिक अधिकारी एवं कर्मचारी हेतु महत्वपूर्ण नियम/ आचार संहिता

- महाविद्यालय के सभी स्टॉफ सदस्यों एवं प्रशासन को संस्था की प्रतिष्ठा एवं गरिमा को बनाए रखने और बदाने के लिए अपने संबंधित कर्तव्य को निभाने का संकल्प लेना चाहिए।
- खत्राओं की रुचि एवं संतुष्टि उनकी प्रायमिकता होनी चाहिए एवं उन्हें छत्राओं के लिए संरक्षक एवं मार्गदर्शक के रूप में कार्य करना चाहिए।
- समय की पाबंदी एवं अपने-अपने कर्तव्यों का निष्ठापूर्वक पालन करना अनिवार्य है।
- सभी स्टाफ सदस्यों को अपने आचरण एवं ब्यवहार में तटस्वता और पारदर्शिता रखनी चाहिए और अत्याधिक समर्पण के साथ अपने कर्तब्य का वहन करना चाहिए।
- सभी स्टाफ सदस्यों को एक आदर्श मार्डेल के रूप में कार्यस्त रहना चाहिए और किसी भी स्टाफ सदस्य को छात्राओं के प्रति दुव्यवहार नहीं करना चाहिए।
- सभी स्टाफ सदस्यों को संस्कार एवं संबंधित विश्वविद्यालय द्वारा विर्धारित वियमों, विवियमों और मानदण्डो का कड़ाई से पालन करना चारिए।
- महाविद्यालय परिसर को स्वच्छ एवं स्वस्व बनाए रखने में मदद करनी चाहिए।
- 🌢 महाविद्यालय में पार्किंग के नियमों का सख्ती से पालन करना चाहिए।

- सभी स्टाफ सदस्यों को अनिवार्य रूप से अपना पहचान पत्र पहनना चाहिए।
- समस्त स्टाफ सौहार्दपूर्ण कार्य करे एवं कार्य स्वल पर एक जुटता सभी का प्रमुख मूल्य होना चाहिए।

#### शिक्षकों से अपेक्षाएं

- शिक्षको को कक्षाओं में प्रयोग की जाने वाली शैक्षणिक सामग्री को पहले से ही तैयार किया जाना चाहिए और विद्यार्थियों को अपना सर्वश्रेष्ठ शिक्षण देने में सक्तिय रुचि लेती चाहिए।
- सभी को विद्यार्थियों के समिव्यत विकास के लिए शैक्षणिक एवं अन्य पाठ्येतर गतिविधियों का अध्ययन में समावेश करना चाहिए।
- उब्हें अपने शिक्षण के अभिन्न अंग के रूप में ICT को अपनाना चाहिए और अपनी शिक्षण विधियों और उपकरणों को जोड़ने के लिए प्रतिबद्ध होना चाहिए।
- शिक्षको को आंतरिक मूल्याकन में पूरी पारदर्शिता रखनी चाहिए और विद्यार्थियो को उनकी कमियों के बारे में समय समय पर सूचित करना चाहिए ताकि वे परीक्षा से पहले खुद को बेहतर पेश करे।
- अनुशासन का रखरखाय सभी शिवाको का प्रमुख कर्तव्य रहे और इसके लिए ईमानदारी से प्रयास करते रहना चाहिए।
- उन्हें राष्ट्रीय एकीकरण, सर्वैधानिक मूल्यों, लैंगिक समानता, समाजिक कार्य, श्रम की गरिमा, स्वच्छ जीवन की आदर्तो और ऐसे अन्य विषयों के बारे में विद्यार्थियों को सर्वेदनशील बनाने के लिए कार्य करते रहना चाहिए।
- उन्हें महाविद्यालय की सुविद्याओं एवं गतिविद्यियों के प्रबंधन एवं सुधार में रुचि लेनी चाहिए।

time उन्हें विद्याप्तियों की किसी भी अभिनित्रों के बारे में समय पर सुराजा के आधार से सूचित करना पाहिए।

#### गैर विभाग स्टाफ से अपेकाए

- ें जैर शिक्षण स्थफ को संस्थित्सालय के कामकान के लिए सभी प्रकार की सहायता प्रदान करती चाहिए।
- े उन्हें अपने कर्तव्यों का पालन करते हुए शिक्षण स्थाफ एवं विद्यार्थियों के मध्य सामंजस्य बनाए रखना चाहिए।
- 🐸 छत्राओं के साथ सभी का व्यवहार सहस्रशीलता पूर्ण एवं सीहादेपूर्ण होना चाहिए।
- 🖺 सभी को अपने अपने रिकार्ड को यत्कपूर्वक चनाए रखना चाहिए और समय समय पर आवश्यक जानकारी प्रदान करनी चाहिए।
- 🖹 उन्हें उतरोसर रूप से सभी अधिकारिक कार्यों को डिजिटन एवं आन लाइन मोड पर स्विच करने में भदद करनी चाहिए।
- ें कार्यालय कक्षो एवं भराविद्यालय परिसर की साफ सफाई और उनका उचित रखरखाव उनकी महत्वपूर्ण जिम्मेदारी है।
- 🚉 उन्हें किसी भी बाहरी न्यक्ति को महाविद्यालय की गोपनीय सुचनाओं से अवगत बही कराना चाहिए।

आतीम गुणवटा अन्तासन प्रकोष (आईव्यूएसी)

स्वातकोत्तर राजकीय महिला महाविद्यालय रीहतक



#### GOVT. P.G. COLLEGE FOR WOMEN

#### ANTI-SEXUAL HARASSMENT AND GRIEVANCE REDRESSAL CELL

To implement guidelines of statutory/regulatory bodies following objectives are taken into account by the institution.

#### **Objectives:**

- 1. To uphold Women's Right to Protection against Sexual Harassment measures towards prevention and redressal of sexual harassment of women.
- 2. To provide safe and secure working environment for women and girls.
- 3. To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
- **4.** To resolve the problems of both students and staffs.

**Principal and Chairperson:** Mrs. Poonam Bhanwala

Convener: Dr. Meenu Nain

#### **Members:**

- 1. Ms. Savita Thakran
- 2. Ms. Veena Sachdeva
- 3. Ms. Suraj Mukhi
- 4. Mr. Satyawan Jatain

#### **Roles of committee**

- 1. Receipt of grievances.
- 2. Conducting an investigation into all aspects of the grievance.
- 3. Redressing the grievance by providing appropriate solutions.
- 4. To create wide awareness regarding the policies with zero tolerance the information about the cell and its working is displayed at various places in the campus.
- 5. Display of flex and banners.

#### **Mechanism:**

Online as well as offline mode is provided for the students to submit their grievances and inquiries.

- 1. Complaints/ Suggestion box is installed in the campus.
- 2. Link and email address is given on the website for students to submit the complaints/inquiries.





#### विश्वविद्यालय अनुदान आयोग University Grants Commission

(Ministry of Human Resource Development, Govt. of In

बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002 Bohndur Shah Zafor Marg, New DeBi-110002

> Ph.: 011-23236286/23239337 Fox: 011-2323 8858 E-mail: necy.ugc@nic.in

D.O. F. No. 14-4/2012(CPP-II)

7th May, 2019

Dear Sir/Madam,

In exercise of the powers conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the UGC has notified the University Grants Commission (Redress of Grievances of Students) Regulations, 2019 in the Official Gazette on 6th May 2019. A copy of the Regulations is attached herewith. As per para 8(i) of the Regulations, you are requested to ensure that your University shall, within a period of three months from the date of issue of these Regulations, have an online portal where any aggrieved student may submit an application seeking Redressal of the grievance.

You are requested to ensure compliance of these Regulations in your esteemed University. These Regulations may also be brought to the notice of your affiliated colleges for their implementation.

With kind regards,

Yours sincerely,

(Rajnish Jain)

Encl.: As stated above.

#### The Vice-Chancellors of all Universities

Copy to : -

The Publication Officer, UGC for uploading on UGC website.

[Dr. (Mrs.) Pankaj Mittal] Additional Secretary



## GOVT. P.G. COLLEGE FOR WOMEN ROHTAK

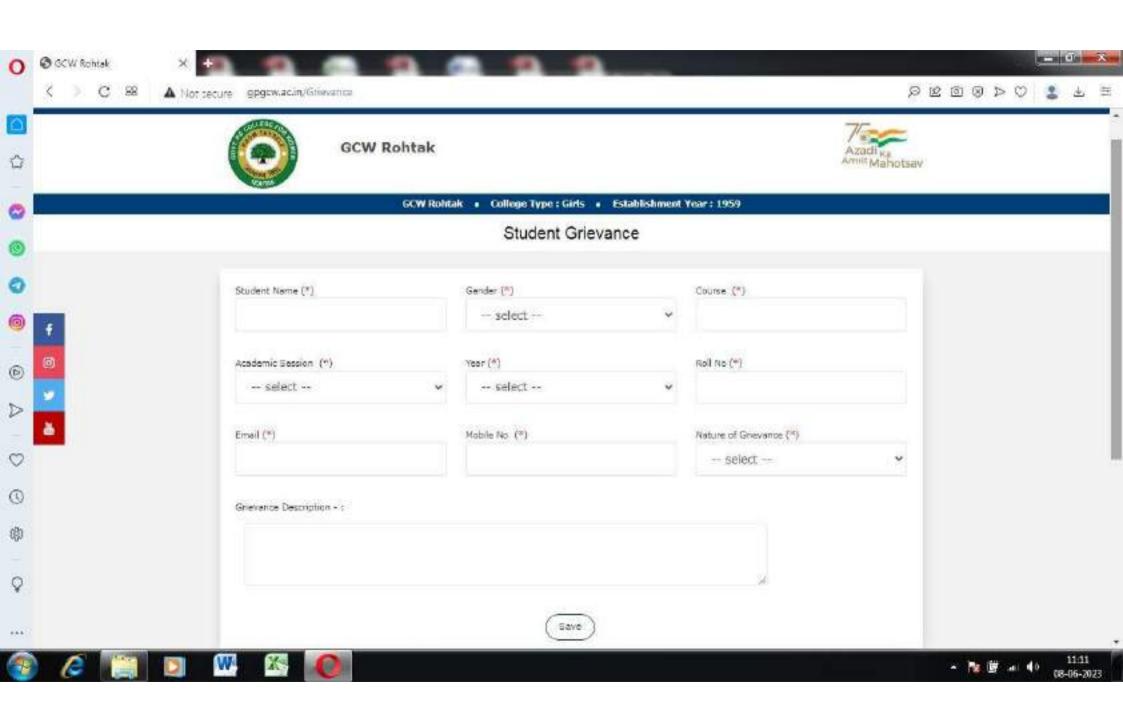




# Sexual harassment SAY NO!







Student Rodernal Inchesean 0016 5023 5 Date रावा कें भी मित प्राचार्या महो द्या राजकीय रनातकोत्तर माहेला महाविद्यालय रोहतक idea & Blackboard on Blan andalis of the महोदमा, सावेनय निवेदन यह है कि हम समन कहा। 17-8 का व्लेक्बार बहुत ही खराब ही गमा है। खराब होने के कारण टलें का बोर्ड पर लिया हुआ पढ़ा लड़ी जाता है। जिस्त कारवा हमें नियामित कहा। लेने में असुबिद्या होती है। अतः आपसे विनम् निवेदन है ाकि हमारी काला का कत्में कर्ने जलद से जलद ठीक करवायाजार ताकि हमारी पढ़ाई नियामित सप से जारी रह सके। धान्य वाय आपकी आजाकारिकी खिळारे समस्य रूमा एड करा 2000 E18677 021133.154010, 221133154032 22 11 3315 4013 Marine Per 5 221133154024

The Principal Gov- P. G. College for Women. Roblak

Sub: Regarding request of Students for maintenance frequents of Black board in Room No. 17. B.

Dr. Pradumans.

Cacité 12023.

Respected Madam,

This is with Lef to ye the application of stude of MA (Hindi) on 03.02.2023 to maintenance/Lepain by you Blackboard in Room no 17-B to warded to Students! Redress and Cell, I herest your goodself to consider the maller and its we necessary instructions to the Concernation and its we necessary instructions to the Concernation charge to Lesolve the problem of students and to Submit the action taken be post to Students' Redre-sal Cell as early as possible. This is for your information and further necessary action please

Thanking you

Hours Sincerely Schame 03/02/23

(Savita Thakran)

Inchange, Students' Redressal

End.: Copy of application submitted by students.

the g.

L

!

The Runcipal Inday State of 1559

Juesday

Haryana

Juesday

Juesd

Bubject: Request for improvement of callege and its facilities.

With due respect, we the extendents of y. C.W., Robitak, Respected Mam want to draw your kind attention towards some indisciplinaries and insecurities regarding our college. There are many people who enter the college and trues to manipulate on create issues with the students. We request you to prohibit the entries without I'd could. some of the students are using their phones or other devices in educational blocks, not for eduction but for their photography and videography to post or share or for long calls (video calls as well as voice calls). So from the above, we instant request you to knowlede the notices in every black about the compulsion of I'd cards and ban on the use of John or other devices nather than for education purposes and ruate some structures at the college gate so that only students can enter, none other or of outsider. Another problem is about the lock systems of the washerooms as they are bucken. So, plese try to repair them as passible. One

last and major issue is about the clearliness. The are awaring the guels regarding it but furthermore we have a hope from you as well. The, kindly making a humble request and expect you to help us and will book after all the every issue and insecurity and try to improve the condition and facilities of our college

J. C. W Students

Dain, Sweets, BA Final Year, 120133002135 Sukrifi, Sukreti, BA Final Year 120133002872

Chandrel Chamchal, BSc. Medical Ist Year 1221331030245
Pringonka Pringonko, B.A. Ist Year 1221331002517
Divyanshi Divyanshi BSC. Medical Ist year 1221331030251

#### Action Taken Report Session 2022-2023 of Complaints dated 03.02.2023 and 07.02.2023

दिनांक 03.02.2023 को छात्राओं द्वारा कमरा नं0 17 के blackboard के खराब होने की शिकायत दी गई, जिसके लिए सम्बन्धित इंचार्ज डा० प्रद्युम्न, इतिहास विभाग को विधार्थियों की समस्या को दूर करने हेतु निर्देश दिया गया एवं समस्या का निवारण करवाया गया।

दिनांक 07.02.2023 को दी गई शिकायत निवारण हेतु महाविद्यालय परिसर में विभिन्न स्थानो पर नोटिस लगाकर छात्राओं को अनुपालना करने हेतु निर्देश

- ा. सभी छात्राओं के लिए महाविद्यालय में प्रवेश हेतु अनिवार्य होगा। I-Card पहनना
- 2. कक्षा परिसरों में मोबाईल फोन इस्तेमाल करना वर्जित है अन्यथा सम्बन्धित छात्राओं के विरुद्ध अनुशासनात्मक कार्यवाही की जा सकती हैं।
- सभी छात्राएँ महाविद्यालय में सफाई का विशेष ध्यान रखें।
- सभी शौचालयों के ताले व कुण्डियों की मरम्मत करवाई गई।

Internal Complaints Commiltee

Share
13/02/23